



CONSTITUTION

CLAY COUNTY BEEKEEPERS ASSOCIATION

(Amended and adopted September 2018 in Lieu of becoming a Non-Profit Association)

ARTICLE I: NAME

The Association shall be known as the Clay County Beekeepers Association Inc., a Non-Profit Corporation. Address: 2463 State Road 16 West, green Cove Springs, FL 32043

ARTICLE II: PURPOSE AND FUNCTION

1. The purpose and promotion of practical beekeeping methods, to act as an educational resource in the development and promotion of beekeeping and its methods in the public and the community.

2. To engage in all lawful purposes pertaining to the maintenance and preservation of Honeybees in Clay County Area.

ARTICLE III: DUES

1. The annual dues for membership in this Association are fifteen dollars (\$15) per year paid to the Treasurer. This shall be adjusted by vote of the membership when deemed necessary. This sum will cover membership, and payment of annual dues constitutes one vote.

2. The membership year shall be October 1 to September 30 of each year.

3. If dues are not paid within thirty days (30) of notification the member shall be placed on the inactive list and will lose their vote until dues are paid.

ARTICLE IV: EXECUTIVE COMMITTEE

1. The elected officers of the Association shall constitute an Executive Committee.

2. The Executive Committee Meetings will be held no less that quarterly and as often as necessary as deemed by the President.

ARTICLE V: OFFICERS/DUTIES

1. The officers of the Association shall be a President, a Vice-President, a Secretary, a Treasurer and a Membership coordinator.

2. The duties of the officers shall be in accordance with common practice; the term of the office shall be for one year from January 1 to December 31.

3. Elections will be held in December for the next year.

4. A Designated Agent will be appointed each year in accordance with the Florida Non-Profit directions who will accept service of process for the corporation.

ARTICLE VI: MEETINGS

Section 1.

1. Meetings shall be held on the second Monday of each month at 7:00 PM.

2. Officers of the Association shall constitute a committee to select subjects for discussion and are to arrange for speakers, arrange programs for the meeting, publicize all arrangements made for the instruction and entertainment of the members and are empowered to appoint committees to assist them in the carrying out of plans along those lines.

Section 2.

1. Special meetings of the Association may be called at the request of the President, instructing the Secretary to issue this call.

2. Calls for special meetings shall state the place and the time of the meeting and briefly state the purpose for which the meeting is called. No other subjects other than those stated shall be taken up at said meeting.

3. All members of the Association shall be notified not less than two weeks prior to the date set for the meeting.

ARTICLE VII: FINANCES

Section 1.

1. All money or property of any kind, which may be acquired by this Association, shall be under the control and direction of the President who shall require an adequate system of collection and dispersing of funds.

2. Ordinary operating expenses for expendable office supplies, postage, etc., may be purchased, provided no single item exceeds fifty dollars (\$50) in cost. A receipt for any discretionary purchase must be given to the Treasurer.

3. The Treasurer shall make all deposits and withdrawals in a local bank. The President may make such changes in the conduct of the Association's finances as may be needed with the approval of the membership

Section 2.

Dissolution of the Association will require all funds will go to one or more Non-Profit organizations of a 501-C type as voted on by the membership.

ARTICLE VIII: MEETINGS

SECTION 1. The meetings of the Association may be conducted in the following order:

1. Call to order
2. Welcome of new members and guests
3. Guest speakers lecture, talk, demonstration etc.
4. Approval of last meeting minutes either by Secretary reading the minutes or by the Secretary sending the minutes out via email and/or mail to all members prior to the meeting.
5. Appointment of committees as needed
6. Secretary will read the latest Executive Committee report when the Exertive Committee meets for approval.
7. Reports of standing committees; i.e. 4-H, Apiary, Mentor
8. President's address
9. Reports from any special committees
10. Election and installation of officers when voted on.
11. Miscellaneous business
12. Discussion
13. Adjournment

SECTION 2.

1. All meetings shall be conducted according to "Roberts Rules of Order."
2. One-third of the current paid membership will constitute a Quorum for any voting during a regular meeting.
3. Any request for funds for non-operating expenses , less that or equal to fifty dollars (\$50.00) must be approved by the Executive Committee
4. Requests for funds exceeding fifty dollars (\$50.00) must be approved by a Quorum of paid Association members ad approved by the Executive Committee. all checks will be signed by the Treasurer and President.

ARTICLE IX: NOMINATIONS

1. Sixty days prior to the election of officers, nominations will be taken from the membership in October for voting in December .
2. Further nominations may be made from the floor at the time of elections.
3. Election shall be by ballot. A majority of votes being cast by current members are required to elect an individual to a post. Where-upon only one name is posed for a position, ballots will not be necessary but just a hand vote of approval is needed.

ARTICLE X: AMMEDENTS TO THE CONSTITUTION

This Constitution may be amended by a two-thirds vote of the members present at the October meeting or any special meeting called for that purpose, provided thirty days (30) prior written notice of amendments have been presented to each member.